

ADOPT-A-FAMILY CHRISTMAS PROGRAM HOW TO ADOPT A FAMILY OR INDIVIDUAL

Adopters have a variety of options. Families with children, adult individuals, senior citizens or multi-generation families are available and adopters can select as many families as they would like. Once the type of family has been determined, adopters review info sheets for several families fitting the criteria. Info sheets include clothing, shoe sizes and other items on each family member's wish list. Reviews can be done by email, fax, at our office or by mail. Families will be available for review starting **Wednesday, November 17**. After reviewing, adopters should notify the agency which family(ies) they would like to adopt.

If adopting a family with children, we ask adopters to provide NEW gifts for each child. If adopting a young child, preferably one gift would be a toy. Gifts for the parents are at the adopter's discretion. Family holiday food basket vouchers are also available. (Please note on the application if the family requested food.) If adopting an individual or a senior citizen, we ask the adopter to provide either a gift or food. Adopters determine how much more they would like to provide.

Adopters have the option of giving gifts, gift certificates and/or holiday food basket vouchers. If gifts – adopters shop for the gifts. (Wrapping gifts is optional.) If giving gift certificates or holiday food vouchers – they can be purchased privately by you or through our agency. Our agency will have holiday food basket vouchers available throughout the 2021 program for **\$60-\$80 each**. A food basket consists of the traditional Christmas dinner food items.

You are welcome to make contact with the family to let them know of the adoption. They should be able to provide any additional information needed. It is also good to set a time and date for delivering gifts. Adopters can also choose to remain anonymous. If adopters choose anonymity, gifts should be delivered to our agency no later than **Thursday, December 9**. Our staff will contact the family to make delivery arrangements.

If you would like to make your selection in person, please visit our office from 9 am to 5 pm beginning **Wednesday, November 17**. (If you intend to make your selection in person, **DO NOT COMPLETE THIS FORM**.) If you prefer to make your selection digitally, please provide the following information. Upon completion, please email, fax or mail the form to our agency. We will then send you a variety of information sheets to review.

Today's date _____ Date info needed by _____
Send info to me by: Email Fax Mail
Name: _____
Organization/Department: _____
Address: _____ Box # _____
City & Zip: _____
Phone: Work _____ Ext _____ Cell _____ Home _____
Email Address _____ Fax: _____ Work or Home _____

I plan to adopt a total of # _____ families.

I want to review the following types of families:

- Family - # of children- _____ Ages - _____ (ex: 5-15 yrs; infant; any)
 With the following Parents - One Parent Both parents
- Adults - # of individuals - _____ Male Female Both Veteran
- Seniors - # of seniors - _____ Male Female Both Disabled

Upon reviewing the info sheets and selecting a family(ies), please have the following information:

- What is being provided for the family: toys, clothing, food, gift certificates, etc.
- If supplying food, will it be purchased from agency?
 Will the food be delivered to family or through agency?
- If supplying gift certificates, will they be purchased through the agency? What is the dollar amount?
- Will gifts be delivered to the family or agency?



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